

**OFFICE OF THE CLERK AND MASTER FOR SUMNER COUNTY**  
**EFFECTIVE August 13, 2018**

**METHOD OF PAYMENTS ACCEPTED IN THE CLERK'S OFFICE ARE CASH, ATTORNEY'S CHECKS, CASHIER'S CHECK, BUSINESS CHECK, MONEY ORDER or CREDIT/DEBIT CARDS (A FEE OF \$4.00 OR 4% (whichever is greater) WILL BE ASSESSED FOR EACH CREDIT/DEBIT CARD TRANSACTION). \* WE WILL NOT ACCEPT PERSONAL CHECKS \***

**LITIGATION TAX** on filing new complaints ..... **107.50**  
State \$23.75      County \$83.75

**ALL SUMMONS** including Alias and Pluries

Service through any Sheriff's Office in Tennessee ..... **42.00**  
Service through Secretary of State ..... **20.00**  
Service by Publication through:  
    The Tennessean (Sunday, Sumner Edition) (formerly News Examiner)..... **156.00**  
    Gallatin News, Portland Sun, Hendersonville Standard, The Connection..... **120.00**  
Service through Commissioner of Insurance ..... **15.00**

**ATTACHMENTS/ WRITS OF ATTACHMENT / MENTAL HEALTH CASES**

Service through any Sheriff's Office in Tennessee..... **42.00**

**SUBPOENAS**

To issue a Subpoena ..... **6.00**  
Service through any Sheriff's Office in Tennessee ..... **42.00**

**CATEGORY 1 PETITIONS**

Contracts; Breach of Contracts; Injunctions; Torts; Personal Injury; Property damage; Malpractice suits; Wrongful Death; Employment Discrimination; Civil Rights; Tax Disputes; Special Remedies; Mineral Rights and Property Disputes ..... (Litigation taxes included) ..... **334.50**

**CATEGORY 2 PETITIONS**

Appeals to Circuit & Chancery from General Sessions, City Courts, Juvenile, Probate, Administrative hearings, Writs of Cert from lower courts or administrative hearings; Transfers from Foreign counties; Writs of Mandamus; Workers Comp; Condemnation/Inverse Condemnation; Quo Warranto Actions ..... (Litigation taxes included)..... **259.50**

**DIVORCES**

Divorce with Children ..... (Litigation taxes included)..... **309.50**

Divorce **without** Children ..... (Litigation taxes included)..... **234.50**

**ADOPTIONS, LEGITIMATION, PATERNITY, O/P, OTHER DOM. RELATIONS, FOREIGN JUDGMENTS, NAME CHANGE, ETC.** (Litigation taxes included)..... **209.50**

If a new birth certificate is requested (and if the child was born in Tenn.) add ..... **30.00**

**PETITION FOR REMOVAL OF DISABILITY OF MINOR & MINOR MARRIAGES**

... (Litigation taxes included)..... **209.50**

**MENTAL HEALTH CASES**

With no process ..... (Litigation taxes included)..... **159.50**

**CROSS-COMPLAINTS / COUNTER-COMPLAINTS**

Cross-Complaints with no process ..... **100.00**

**PETITION FOR CONTEMPT, MODIFICATION, CUSTODY, VISITATION, ETC.**

... (Litigation taxes included)..... **77.00**

**DELINQUENT PROPERTY TAX**

With no process per parcel..... **44.00**  
    Service by Certified/Restricted Mail add required fee..... **Varies**  
Petition to Redeem Real Property (post judgment fee)..... **25.00**  
Receiving funds and paying out proceeds ..... **40.00**

**ORDER TO SELL REAL PROPERTY (DELINQUENT TAX)**

With no process per parcel ..... **100.00**  
    Service by Certified/Restricted Mail add required fee..... **Varies**

**THIRD PARTY COMPLAINTS**

Charge the same Clerk's fee as was charged to initiate proceedings..... **Varies depending on type of case**

**FAX FILING** ..... **5.00 per pleading + 1.00 per pg.**  
(Including cover sheet)

**MOTION TO SET INSTALLMENT PAYMENTS** ..... **25.00**

**POST JUDGMENT ORDERS & PLEAS** ..... **25.00**  
(Includes Qualified Domestic Relation Orders)

**EXECUTION/GARNISHMENTS/LEVY & ATTACHMENTS OF PROPERTY**

Clerk's fee ...(due upon filing) ..... **25.00**

Service through all Sheriff's Offices for wages \$22.00 **added**..... **47.00**

Service through all Sheriff's Offices for personal property and Bank Levy \$42.00 **added**..... **67.00**

**RECEIVING FUNDS ON CONFIRMATION OF PRIVATE SALES** ..... **40.00**

**CONTINUANCES** ..... **7.00**

**COPIES** ..... **.50¢ per page**

**CERTIFIED COPIES** ..... **5.00 + 50¢ per page**

**AUTHENTICATED COPIES** ..... **5.00 + 5.00 + 50¢ per page**

**APPEALS** (All cases)..... **300.00**  
(Includes preparing records and all copying)

**ESTATES**

For opening and closing petitions to probate other than small estates.(Litigation taxes included)..... **339.50**

with Publication through The Tennessean (Sunday, Summer Edition) \$97.00 added.... **436.50**

with Publication through Portland Leader \$56.40 added ..... **395.90**

with Publication through Hendersonville Standard \$45.00 added ..... **384.50**

with Publication through Gallatin Newspaper \$45.00 added ..... **384.50**

with Publication through Portland Sun \$45.00 added ..... **384.50**

with Publication through The Connection \$45.00 added ..... **384.50**

For Trusts.....(Litigation taxes included)..... **334.50**

For muniment of title.....(Litigation taxes included)..... **339.50**

For filing small estate affidavit...(Litigation taxes included)..... **150.50**

For filing and docketing claim - giving notice and filing release on each claim ..... **11.00**

For filing exceptions to claim against estate, mailing notices and entering the order..... **42.00**

For Re-opening Estates ..... (Petition & Order) ..... **30.00**

**ALL PETITIONS (OTHER THAN INITIAL PETITION)** ..... **18.00**  
(Does not include Petitions to Close)

**GUARDIANSHIP/CONSERVATORSHIP**

Standard filing fee which includes costs for filing letters of guardianship/conservatorship-issuing initial process, cost bond, entering order, and services for the final accounting and order.(Litigation taxes included)..... **269.50**

For entering any order on an existing case other than closing order not otherwise provided for..... **12.00**

For issuing summons, subpoenas, citations, writs, motions, including copies of process when required by law, other than the initial process in probate matters..... **6.00**

For filing, reviewing, recording annual or interim settlement or accounting and entering order approving settlement..... **40.00**

**ANY DOCUMENT NOT OTHERWISE PROVIDED FOR (Probate only)**..... **7.00**  
(Example: Answer, Report, Objection, Affidavit, Etc.)